

Technical Help Series

Show File Types

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Show File Types

With the default settings of Windows XP you may not be able to see the file extensions (eg .PES) as shown in Figure 1.



Figure 1 Setting file type viewing options

To change these settings select the "Tools" menu and then "Folder options...". Change the View tab as shown in Figure 12 and turn off the "Hide extensions for known file types" and then select "OK"

Folder Options
General View File Types Ottime Files
Folder views You can apply the view (such as Details or Tiles) that you are using for this folder to all folders.
Apply to All Folders Reset All Folders
Advanced settings:
Automatically search for network folders and printers Display file size information in folder tips Display simple folder view in Explorer's Folders list
 Display the contents of system folders Display the full path in the address bar Display the full extended to the blocks of the system folders
Do not cache thumbnails Do not cache thumbnails
Do not show hidden files and folders Show hidden files and folders Hide and rolders
Hide protected operating system files (Recommended)
Restore Defaults
DK Cancel Apply

Figure 2 View options tab

The file types should now be visible in Windows Explorer.